

Canadian Reptile Breeders and Exotic Pet Expo
September 18 – 19, 2009
International Center, Airport Road Hall 6
www.reptilebreedersexpo.ca



Sponsored by ZOO MED

Congratulations on being part of Canadian Reptile and Exotic Pet History. Your request to participate has been accepted in the upcoming Canadian Reptile Breeders and Exotic Pet Expo for 2010.

Please take the time to carefully read this terms of service, initial each page on the bottom left and return a copy of it with your hydro, name badge request and equipment requirement forms before August 30th.

If you have any questions or concerns please feel free to contact me at anytime to discuss them.

Grant Crossman
905 279 5550

SETTING UP AND DISMANTLING:

Table areas will be open to all exhibitors from 12:00 pm until 8:00 pm on Friday Sept 17th. As well on Sept 18th from 6:00 am to 9:30 am. Dismantling must not begin before 4:15 p.m. on September 19th and be completed by 9:30 pm Sept 19th. Any live inventory, merchandise or property left after 9:31 pm become the property of the CRBE and the vendor will be accountable for removal expenses.

It is mutually agreed that it is the duty and responsibility of the exhibitor to install and put into place his exhibit before the opening of the show. In addition, the exhibitor must dismantle and remove the same immediately after the close of the show, and that all property shipped to or from the facility by the exhibitor for installation or display at the show is at the sole risk of the exhibitor. Exhibit material must remain in place until the closing time of the show.

The CRBE organizers reserve the right to move any vendor from one booked space to another to assist in the placing of vendor booths or to ease any attendance congestion associated with the vendor's booth.

Vendors are not permitted to share booths or sub contract booth space without written permission from the show organizers.

No booth will be reserved without a complete and accepted registration form submitted by either mail or fax.

Vendor packages be returned completed no later then August 30th.

BOOTH CONSTRUCTION:

All tables are eight foot length 30” inches wide. Each booth is provided with one eight foot table. Additional tables may be rented. See your equipment request form.

Nothing shall be attached to any walls, columns, floors or in the building interior or exterior. All exhibitors shall arrange their displays so that they utilize only the table area contracted for, and in such manner as to recognize the rights of the other exhibits and show visitors and to conform to the overall patterns developed by show management. Any damage will be charged back to the exhibitor.

Each booth will consist of two side drapes 36 inches high and one back drapes 72 inches high. Any damage done to the drapery, pipe supports or pipe stands will be invoiced back to that booth vendor.

HYDRO

Each booth is provided with 400 watts of hydro. If you require more power and 24 hours hydro please complete the hydro request form that is included in your vendor package. There are additional costs associated with hydro requests.

PARKING

Parking is free at the International Center. Large vehicles such as trucks, cube van’s are to be parked at the back of the lot. Emergency vehicles will be given priority parking.

SHOW HOURS:

September 17 th	Setup and Registration Only 12:00 pm to 8:00 pm
September 18 th	Setup 6:00 am to 9:30 am
September 18 th	Doors Open at 10:00 am to 5:00 pm
September 18 th	Doors Locked Full Exit 6:00 pm
September 18 th	Vendors Night Holiday Inn 8:00 pm
September 19 th	Setup Only 6:00 am to 9:00 am
September 19 th	Doors Open at 10:00 am to 4:00 pm
September 19 th	Tear Down 4:15 pm to 9:30 pm

AUDIO VISUAL EQUIPMENT & SOUND SYSTEMS:

Audiovisual promotions and displays will be permitted only if they are unobjectionable to neighboring exhibitors. Show management reserves the right to curtail any sound systems. Machines, which create Excessive noise, may, at the discretion of show management, be removed. All promotional materials and personnel, such as models, signs, banners and mechanical devices, must be confined to the rented booth space.

FIRE PREVENTION:

All exhibitors must comply with Municipal, Provincial and Federal building and fire codes. Drapery, carpeting, table coverings and any booth decorations must be of flame retardant material. All material is subject to inspection and flame testing at any time by the fire department. Boxes and packing materials must

not be stored under tables or behind displays but in the approved storage area. Aerosols- it is permissible to display one pressurized container not to exceed one-pint capacity of each product classified as a flammable liquid. Non-flammable products are not restricted. Smoking is NOT permitted in the facility.

DELIVERY & REMOVAL OF MATERIAL:

It is mutually agreed that each exhibitor will be responsible for the delivery of his equipment, display material, or equipment classified as machinery, to the facility loading dock and for removal of same from the facility, either via his own carrier or by contracting the official supplier. Any live inventory, merchandise or property left after 9:31 pm on Sept 19th become the property of the CRBE and the vendor will be accountable for removal expenses.

LIABILITY:

The exhibitor agrees to protect, save and keep the CRBE, the organizers of the CRBE, the facility and the City Of Mississauga forever harmless from any and all bodily personal injury (including death) and damage to property or charges imposed for violation of any law or ordinance whether occasioned by the negligence of the exhibitor or those holding under the exhibitor as well as to comply strictly with the applicable terms and conditions contained in the agreement between the CRBE, the organizers of the CRBE, the facility and the City Of Mississauga, regarding the exhibition premises; and further, the exhibitor shall at all times, protect, indemnify, save and keep harmless the CRBE, the organizers of the CRBE, the facility and the City Of Mississauga against and from any and all loss, cost damage, liability or expense including attorney's fees and expenses of legal proceeding arising from or out of or by reason of any accident or other occurrence to anyone, including exhibitor, his agents, employees and business invitees, which arises from or out of or by reason of said exhibitor's occupancy and use of the exhibition premises or part thereby.

The "Exhibitor" will at all times possess liability insurance against all losses due to fire, theft, accidents and all other perils. Neither the CRBE, the organizers of the CRBE, the facility and the City Of Mississauga, nor the property owners have any intention of being the insurers nor in any way have they foreseen being held responsible for the "Exhibitor", it's agents or employees of any loss or damage of whatever nature without distinction to cause.

The "Exhibitor" agrees to collect all necessary HST applicable taxes and submit them as required under federal and provincial tax laws.

The "Exhibitor" agrees to not promote or market any other similar in nature Reptile Expo, Exotic Pet Expo or Reptile Event without written permission from the CRBE and the organizers of the CRBE.

The "Exhibitor" agrees to only provide, display and offer animals that have been obtained or produced within the governing laws related to such species. As well not to have in their possession any snakes which may exceed three meters as an adult, any lizards which may exceed two meters at an adult length, or any venomous or poisonous animals.

The "Exhibitor" agrees to not offer or possess any live rodents or live insects without sole written permission from the CRBE organizers.

MISCELLANEOUS:

No signs or displays will be permitted to be displayed by Exhibitors in the foyer or aisle areas. Passes signed by the exhibitor will be required for all merchandise taken out of the exhibit area at any time.

No child under the age of 16 will be allowed in the exhibit area during move in and move out times.

In the event that because of war, fire, strike, government regulation, public catastrophe, act of God, the public enemy or other causes, the show or any part thereof is prevented from being held, is cancelled by the management of the exhibit space applied for herein becomes unavailable, the management shall determine the refund to the applicant his proportionate share of the balance of the aggregate exhibit fees received which remains after deducting expenses incurred by the management and reasonable compensation to the

management, but in no case shall the amount of refund to the applicant exceed the amount of the exhibit fee paid.

The CRBE reserves the right to refuse and or void any application at anytime. If any moneys have been paid to the CRBE, the amount will be refunded by the CRBE at the time of voiding any pre- accepted registration.

Management reserves the right, in its sole discretion, and for the orderly and proper co-ordination of the show and exhibits to change any booth assignment at any time prior to the opening of the show.

Exhibitors shall not be entitled to a refund of any part of any fee should the exhibitor for any reason be unable to exhibit at the show, and shall be liable for any unpaid balances.

Exhibitors shall observe and abide by additional rules or regulations that may be adopted by the management which shall be as much a part hereof as though fully incorporated herein.

If an exhibitor fails to make payment due hereunder on the date herein designed, management may change exhibitor's space assignment without further notice or such exhibitor's rights to exhibit may be cancelled by the management without further notice and such exhibitors shall not be entitled to a refund of any part of any fee. The management shall be entitled to close an exhibit at any time for failure by any exhibitor or any of their officers, agents, employees or other representatives to perform, meet or observe any term or condition set forth herein. In such event exhibitor shall immediately remove its display and management may rent the space to others and exhibitors shall not be entitled to a refund of any part of any fee.

FIRE SAFETY

1. All fire and emergency equipment located in the building must not be hidden or obstructed in any way.
2. Emergency exits and aisles must be kept clear and unobstructed. Vehicles parked on fire routes will be removed at the owner's expense, including unauthorized and illegally parked vehicles.
3. All electrical equipment must be CSA approved.

SECURITY

4. All show related personnel should enter and exit the building through the designated entrance and are to be properly tagged with an official CRBE wristband.
5. Any intended or actual breach of security will result in the immediate removal from the premises and prosecution if appropriate.

EXHIBIT HALLS

6. Tape removal from the floors is the responsibility of the show exhibitor. Removal of the tape by the CRBE or the facility after the move out period will be charged to the exhibitor.
7. Clear access is to be maintained to exhibit hall concession stands and washrooms at all times.
8. Garbage must be neatly packed, not left exposed or lying around. Arrange disposal with show management.
9. Exhibitors agree to pack their garbage in a corrugated box or plastic garbage bag provided by the CRBE.
10. Exhibitors are to break down any corrugated boxes and leave tied in a neat pile during teardown.
11. Any form of transportation or movement of exhibits within the facility must be made on rubber wheeled dollies or flat carts approved by the facility.

The exhibitor shall not:

- a) Permit or allow beer, wine, beverages or liquors of any kind to be sold or given away
- b) Commit any nuisance.
- c) Cause any unusual, noxious or objectionable smoke or odor to emanate from the exhibit.
- d) Offer for sale any human consumable food.

**Ontario Reptile Expo
Rules and Regulations**
www.reptileexpo.ca

Business or Breeder Name _____

Address _____

Phone _____ CELL or FAX _____

EMAIL _____ WEBSITE _____

Please list the items you wish to sell at the Expo:

I _____ of _____ agree to the above terms set as the rules and terms of the Reptile Expo.

I am requesting _____ table(s) for the _____ (date) Expo.

I am requesting the following booth locations (please list in order of preference)

Signature _____

Date _____

=====

Show Representative _____ Date Received _____

Booth Number _____